

**CORPORATION BOARD of RICHMOND UPON THAMES COLLEGE**  
**Minutes of a meeting of the Audit Committee**  
**Wednesday 2 December 2015 at 5.45pm**

**Members Present:** Michael Morley (Chair), Lucy Watson, Lesley-Jane Ease-Reynolds

**In attendance:** Clare Thornes (Clerk), Nanda Ratnavel

<b>B</b>	
<b>1</b>	<p><b>Declarations of Interest in Agenda Items</b></p> <p>None.</p>
<b>2</b>	<p><b>Audit Committee Annual Report 2014/15</b>  <i>(the Audit Committee Annual Report 2014/15 had been circulated to committee members in advance)</i></p> <p>The Report had been considered at the Audit Committee meeting on 14<sup>th</sup> October, and changes had been made to reflect the committee meeting schedule and participants. In addition, the Annual Internal Audit Report, authored by Baker Tilly, was appended to the document.</p> <p><b>AGREED:</b> to instruct the Chair to sign the Report and to forward it to the Corporation Board, the Principal and the SFA.</p> <p>The Chair signed the Report and the meeting closed at 5.50pm</p>

**SIGNED:** .....

**Date:**

Michael Morley, Chair of Audit Committee