



Summary reviews of effectiveness for 2020-21

Summary from Committee reviews of effectiveness 2021-22

The summary will be included on the governance section of the College website in line with the governance code. The review matches the Committee's terms of reference against business conducted throughout the year. The review identifies areas where the Committee is focused, areas for further work for the following year and is a useful evidence base for external agencies. It is a useful evidence document for external agencies such as Ofsted and will be used as one of the main documents the Board will pass over to HCUC at the point of merger.

All Committees have now reviewed their terms of reference. Due to the proposed dissolution and subsequent delay to merger the usual approvals did not take place. Business as usual is for all committee terms of reference to be reviewed annually in the summer term alongside effectiveness reviews.

All Committees carry out a review of their effectiveness at their last Committee meeting in the summer term with outcomes reported to the July Board meeting. The review maps Committee business conducted through the year against the terms of reference. Due to the capital and planning issues the College Redevelopment Project Group requested that their review was carried forward to the autumn term and this took place on the 6 December 2021.

The outcomes of reviews will be used to inform items such as:

- Cycle of business
- Terms of reference
- Membership of committees
- Evidence for external agencies

Attendance is excellent across the Committees for 2020-21:

Audit and Risk – 80% (88% last year)

College Redevelopment Project Group – 93% (89% last year)

Curriculum, Quality and Standards – 89% (100% last year)

Finance and Resources – 94% (90% last year)

Search, Remuneration and Performance – 93% (92% last year)

There is an experienced membership with the right skills to support and challenge Committee business. CLT members attend Committees. The Head of the Student Experience and Deputy Principal Curriculum attend the CQS Committee and the College Commercial Facilities Manager attends CRPG.

The review demonstrates that the Committee structure has operated well across all areas of its remit. Individual reports include any areas which require further work, and these have been added to the cycle of business for 2021-22. There are no areas of concern to report.

Last year agendas for all committees were very long to allow all Committee business to be carried out before year end. Going forward the cycle ensures that agenda business, in particular policy approvals, are more evenly distributed.

There are a number of amber areas across the reviews and ongoing work continues to address these with Chairs. There are no material items to report.

The full review of Committee effectiveness and summary reports is on request from sarah.connerty@rutc.ac.uk