



**Curriculum, Quality and Standards Committee
Tuesday 1 December 2020 18:00-20:00, Teams**

Draft minutes

Committee	Mike Sutcliffe (Chair); Sue Kingman (VC, Board); Ian Valvona; Vincent Neate; Cait Orton; Elaine McMahon (Interim CEO & Principal); Japneet Kaur; Hamish Murray; Will Whitmore
In Attendance	Jason Jones (Deputy CEO & DP Curriculum and Quality); Sheila Fraser-Whyte (Executive Director Business Development & Innovation); Lance Finn (Head of Quality Assurance and Improvement); Rachel Scarborough (Head of Student Experience); Chris Dearnley (ESFA); Sarah Connerty (interim governance advisor); Marc Dodi (for item 7 - EDI)
Apologies	

	Item Description	Action
1	Welcome and apologies The Chair welcomed everyone to the meeting. JK did not attend the meeting.	
2	Declarations of interest There were no declarations received.	
3	The minutes from the meeting held on the 23 September 2020 were agreed as a true and accurate record.	
4	<p>Actions and matters arising The Committee noted the action list. A number of actions are included on the agenda (Actions 56, 87, 1) Items for update: Action 85 – conversion of enrolments into students – this item was included as an appendix to the action list at a high level. SFW reported that further data can be requested from MIS if required. Action 86 – survey data to be circulated to students with “you said we did” – JJ reported that the induction survey responses are also now available. JJ to catch up with JK to action Action 3 – mental health and wellbeing governor – Ian V reported that this is an area is on the increase given the current circumstances. At Board level it is important to take these issues seriously. IV and VN met with the mental health and wellbeing link governor at South Thames College Group and came away with an understanding about promoting issues around mental health and wellbeing at the Board and wider college level. STCG has a committee with oversight of health and safety and Safeguarding and mental health and wellbeing has been included on its remit which is an interesting idea. HCUC have a similar oversight to RuTC with mental health and wellbeing included within their safeguarding reporting for students and through HR reporting for staff. VN has expressed an interest in the role. The suggestion is to propose that the RuTC Board, in the period until the end of the academic year, continues to build an understanding of mental health and wellbeing, working with HCUC and with a particular focus on the question of how this area can be most effectively promoted in the College towards merger. Vincent will work with RS and CO alongside his safeguarding role. IV thanked VN for taking the role on. VN noted that the fit</p>	<p>JJ/JK</p> <p>SC</p> <p>VN, RS, CO</p>

	with safeguarding is a natural one. RS noted that STCG are leading on the Trailblazer and are a good partnership for sharing work around this area.	
5	<p>QUALITY</p> <p>JJ noted that quality has been a massive focus for the last 18 months. There has been a lot of traction on quality improvement over the last 12 months. Historically the cycle and framework was not in place and was not fit for purpose at the College. LF joined the College in July last year and this year took on the role of Head of Quality and has put in place a new cycle and framework that takes quality back to grass roots. It is about delivering a high-quality product to our students.</p>	
5a	<p>The Quality Cycle – overview of new approach</p> <p>LF highlighted some of the key changes to the cycle. Many of the issues are not just confined to RuTC, they are common across the sector. It is about providing a framework to hang quality on that will give greater coherence and a model of excellence. When staff talk about quality, the aim is that everyone is using the same language informed by evidence. By creating a framework and prompts, the College will then be able to look at evidence. Data drops are either formative or summative. The College has historically provided summative reports. In the new framework there is a driving change to push the formative data.</p> <p>The first Curriculum Performance Review (CPR) has taken place. There is work to do and more training needed for staff about using more narrative and formative data rather than summative data.</p> <p>The Chair thanked LF for the report and asked how this framework will change behaviour in the College. LF noted that from the Heads of School (HoS) perspective it is hoped it will drive more collaboration. The first CPR had everyone together in the room to hear other’s journeys and offer collaboration and suggestions between HoS. There was a lot more involvement of teachers with HoS gathering data from staff to feed into the process. There is more work to do on what do these things actually mean and staff providing more context around their data. It is going to drive the curriculum and pedagogy comes along with that.</p> <p>JJ reported that it is a much more iterative process. There is a tendency to think that self-assessment reports are a necessary evil at the end of the year and that does not inform thinking. We wanted to make this count and it to be something that really drives quality improvement. The SAR this year will inform the whole process, the QIP drives it forward and is at the centre and is constantly reviewed. It will drive a much more sustained focus on quality improvement.</p> <p>CO noted the sections on curriculum and development and noted that there will be varied levels of skills among staff and asked if there is an outline training programme to bring everyone to a benchmark level of confidence. LF noted that there have been small steps, it has been tied into the new sequence of learning starting to look at curriculum sequencing with more sustained training. There will be a CPD curriculum with specific themes. It is early days on a large number of areas to achieve.</p> <p>IV welcomed the framework and felt it was a good shift for the College. He asked if Nelson and Colne College have been involved in the thinking and whether JJ was opening it up for testing with HCUC to get that viewpoint. JJ noted that the Nelson & Colne were involved in the concepts but not the details. Amanda came to RuTC and JJ and LF shared the initial ideas and it resonated with their own quality processes. JJ is keen to get their input on an ongoing basis. JJ has a meeting with HCUC on Monday to share a batch of documents including this framework.</p> <p>MS thanked LF for the report and noted that it is great to have the framework on which to hang things.</p>	
5b	<p>Update on the College Self-Assessment Report 2019-20</p> <p>The Chair noted that the SAR is a work in progress. There is a deadline of January to get it into the Ofsted provider portal.</p>	

	<p>JJ noted that it is not in its finished format and is the summary of the SAR. It will be in full prose form when completed. It is wholly different from the structure from previous years and is in the following sections – curriculum; teaching, learning and assessment and environment and experience. This is an aggregation of the curriculum SARs compiled by the HoS and scrutinised at CRP 1 in November. The key areas of development feed into the whole College QIP. It is a living breathing document to continue to inform the QIP and quality improvement thinking and will be part of CRP 2, 3 and 4.</p> <p>The SAR has been broken down for impact. Broadly the new framework is inspired by the new EIF and the three Is (intent, implementation, impact). The SAR answers the so what question at the end of each section.</p> <p>SK noted that it prepares the College very well for an Ofsted visit. She questioned how far through the journey the College will be in terms of preparing and being able to implement by the time of the inspection. JJ noted that it is difficult to know when the inspection will happen. Inspections were due to restart in January 2021 and there is going to be further thought from Ofsted on this. The foundations for the work were laid last year, including policies and procedures around students, now it is the case of looking to see whether that implementation has had an impact. If the College is inspected in January the College will be able to demonstrate significant progress. There are some areas of concern. Enrichment and work experience in a Covid environment is challenging but the College is being creative and that will be a problem for all providers. The College is well on the way, but it is a work in progress.</p> <p>The Chair noted that a key part of the framework is attendance which has been an ongoing issue and he asked how the Board can have confidence that this will have teeth. JJ reported that looking back just prior to lockdown attendance was starting to improve. There were attendance goal walks, accountability by lecturers and fortnightly updating to JJ from all HoSs. This year there have been challenges with recording of attendance, but these issues are now ironed out. Strong measures are in place to maintain individual accountability, deal with compliance issues with registers and JJ has been working closely with HoS and this has improved over the last four weeks. The measures being put in place are having impact but it is slow progress.</p> <p>RS noted that the College will be appointing an Attendance and Outreach lead linked to safeguarding. JJ noted that the role focuses on vulnerable learners whose attendance is a barrier to achievement. These learners will have home visits to support attendance.</p> <p>EM noted the challenge will be the adapted learning model and the impact of Covid on the College. There are significant numbers of learners in College with different models that are changing. It is challenging for learners to keep adapting and changing. There will be data and benchmarking with other colleges going forward but it isn't a year to give an accurate figure because of the unusual circumstances. This has been discussed extensively with Nelson and Colne and the meeting with HCUC will be looking at adapted models and attendance and engagement.</p> <p>LF noted the evidence on teacher development and how they improve to drive student outcomes. There hasn't been a stable context for teachers, the College needs teachers to trust in the process but that is a big change in amongst a lot of dramatic change over the last 12 months. The Chair noted that he is sympathetic to that.</p>	
5c	<p>Quality Improvement Plan (QIP) for 2020-21</p> <p>JJ noted that the QIP is being shaped in the same way as the SAR and the quality cycle. It is not the finished version because of the pressures of the SPA, Covid and Ofsted. The document demonstrates the way the SAR distils down into the QIP. It has got to go out to the HoS for a further look and then will then be reviewed by the Curriculum Operations Group (COG) on Monday before a more up to date version comes to the Board.</p>	

	<p>In terms of content there is a lot from before. The key themes are the same and they have been added to and reorganised. There are some actions on there that can be ticked off as the College is already a third of the way through the year.</p> <p>IV noted that he welcomed all of the documents and asked when there would be more of a sense of impact. JJ noted that the QIP will contain an evaluation of impact and the RAG rating and some elements will be completed in advance of next week's Board meeting and be updated through the year. IV asked if it is like a risk register with areas mitigated and JJ confirmed it would be.</p> <p>The Chair noted that the documents are a work in progress. The SAR needs to be delivered by January to go onto the Ofsted portal and asked IV how this will work for the Board. IV noted that there are deadlines that need to be met. There is an absolute understanding that there has been a lot of pressure and it is about what is achievable. IV noted that he will work with EM and SC to take forward. IV's preference is that the documents are worked up to the team's satisfaction before coming to the Board. The Chair asked if the Committee were content with this approach and it was confirmed. The Chair thanked the senior team for the relentless amount of work they have been doing. JJ thanked the Committee for their flexibility.</p>	
<p>5d</p>	<p>Performance against CQS KPIs</p> <p>JJ noted that he wanted to give key points as well as the raw data on the report. Achievement rates and Value Added are now locked in and they are an improvement across the board from last year. The College moved to a different VA system from 2019-20 which makes benchmarking with the DfE performance data easier. The VA data has improved, there is still a way to go but it is moving in the right direction. The numbers show that on average students get half a grade higher than their prior achievements.</p> <p>There is a small increase in overall achievement rates. Central assessed grades were different this year and the media view is that grades were inflated but JJ's view is that they are our students results which students and the College are proud of. SK noted that it could be harder to get VA this year and JJ agreed and noted that stretch and challenge is a focus for this year.</p> <p>Work experience and student destinations data is difficult because the College is not comparing like for like. The College outsource destinations data and last year's returns were poor and below the suggested figures of between 93-95% known destinations, so the provider is being reviewed and further work is required.</p> <p>Student satisfaction did decrease and it is important that this does not fall further as students need to feel satisfied with their College and service.</p> <p>The Chair asked about external factors and noted that KPIs need a good reliable system to monitor performance against them. He asked about the risks with registers and MIS. JJ noted that at the start of the year there were some ghost registers which were impacting on attendance. There has been an issue of capacity with MIS. This is being addressed and a new post has been approved for MIS which is due to commence in the new year. There isn't an issue around the systems or capability, it is about capacity of the teams. EM noted that recoding of registers for adapted learning and the constant review of timetabling of whole bubble areas in response to Covid had become much more complicated for staff to deal with at the start of the year and is now being well managed. There is an offer from Nelson and Colne for a senior manager to help with structuring of MIS data which supports the presentation of data to staff. A number of strands are being explored but the most important one will be supporting the team with an extra MIS person. The Chair asked if EM was confident that the risk is mitigated, and EM noted that she was confident that the risk was in the process of being mitigated.</p>	
<p>6</p>	<p>COVID-19 Curriculum & Quality update</p> <p>JJ noted that Covid continues to be a challenge. Every time there is a positive case it is been addressed in a responsive way following guidance and minimising impact by making sure bubbles are secure. Today one staff member has tested positive with a significant impact due to the work</p>	

	<p>room set up. Although the work room has Covid safe measures in place many of the teachers have had messages from NHS test and trace app requesting them to self isolate. The entire Sport, Catering and Travel and Tourism department are having to isolate until the 10 December. It is starting to become a lot more challenging. The College has been reviewing delivery models on a weekly basis. In response to the number of students asking to work remotely the College did a review of delivery models looking at both student delivery and staff wellbeing. The hybrid model is very challenging for students and staff so the College looked to increasing the amount of remote delivery. It would give 56% onsite delivery. JJ and EM met with the ESFA and got approval for this. ESFA's concern is onsite delivery of less than 50% which may be the case with the current situation. The Chair noted that the College is certainly rising to the very challenging situation.</p> <p>JJ noted that the Ofsted visit went well, and the College were very pleased with the verbal report. In terms of being able to benchmark against other providers it was pleasing to see that the College is getting it right. The draft report is due in the next week.</p>	
7	<p>Equality, Diversity and Inclusion Report</p> <p>This item was taken at the start of the meeting. MS thanked MD for taking on the EDI role at the College and noted that it is an extremely important part of College life. MD reported that he started at the College in April 2020 and set about reviewing E&D at the College with JJ. The first step was setting up an EDI policy. As part of the policy it was apparent that the College needed to be better at publishing data. This is the first EDI report, it draws on data from staff and students and is compared with local boroughs. There is particular reference to student achievement and other KPIs. The next step is for the E&D committee to meet to agree objectives for the College and an action plan to forward E&D at the College. The report will be updated annually and report on protected characteristics. The aim over the next few years is that staff and student data is equal to draw comparisons and provide an accurate idea of the College make up. There is data missing this year but each year it will get more and more detailed.</p> <p>The key headlines are on p.6 of the report and conclusions drawn from the research compiled are included. The College is working on a draft of the EDI objectives from this data and data from a survey conducted. Key points from the survey and key headlines have been put together into provisional objectives and an action plan. That is currently with the E&D Committee and Heads of School for review.</p> <p>The Chair asked if there is any benchmarking between the College and appropriate parts of the sector. MD noted that he has used the AoC data from 2019-20 but it is limiting. The census information is from 2011. Next year there will be much richer data to compare with new AoC data and an upcoming census report.</p> <p>EM asked if there was anything surprising in the data. MD noted that there wasn't. He explained that he had worked very closely with Alison de Lord in HR to compare with the staff data and the workforce composition report. Staff make up is more white and BAME but this is not surprising with the travel patterns of staff and the census data. There is a large BAME student cohort and there is an area to tackle around achievement particularly with black African males. Especially with the Black Lives Matter there is an opportunity for the College to be more aware of the diverse College make up. The Chair noted that bringing in role models and students can aspire learners to achieve and give confidence.</p> <p>SK asked about the section of the report around what people would like to see happen and asked if there are plans to address these. MD reported that within the action plan quite a number of comments from staff and students have been addressed. There would be too many to set as objectives, so instead overarching objectives with areas of real impact have been chosen. There is a lot about the College community and being more visible about identity. Being in a new building there is a real opportunity to say that our staff and students are our College. SK noted that there</p>	

	<p>was talk of naming or sponsoring the art studios. MD noted that every studio has now been named by staff and students and they offer a diverse range of inspirational figures, now there is work to do on the physical name going up. The Performing Arts students and teachers have also been thinking about a name for the theatre and MD will raise with CLT.</p> <p>The Chair asked about addressing inclusiveness of the curriculum. JJ noted that the equality action plan sits alongside and is embedded within the QIP. It will go through the COG. The Chair asked about language, the examples of diversity and the different ways of teaching to engage with different cohorts of students. JJ noted that the sequence of learning has a re based focus and EDI comes into that. There needs to be more focus on CPD for staff around EDI. MD noted that a lot of work has been done on re looking at the scheme of learning and there are opportunities for EDI in there. In the new year HoS can work with LF on promoting E&D in the curriculum. The specifications can be limiting, particularly in A levels, but there are opportunities and ways to promote E&D.</p> <p>EM asked HM if he felt equality has played out for him as a student. HM noted that he didn't feel that it is an issue.</p> <p>IV asked about the next steps to bring the action plan to the Board. JJ reported that the intention was to bring it alongside the QIP. The QIP is due to come to the Board next week but there has been a delay because of the issues with the SPA and Ofsted.</p> <p>The Chair thanked MD for the report and for setting the foundation for an interesting and exciting way forward. MD noted that when the studios are properly named, he will let governors know.</p> <p>RESOLVED: The Committee agreed the format and publication of the Annual Equality Report and noted that the Equality, Diversity and Inclusion objectives and action plan will follow later in December when it has been through College processes.</p>	
8	<p>Safeguarding update</p> <p>RS took the report as read and highlighted a number of key areas including:</p> <ul style="list-style-type: none"> • The headline figures of students known to other services have increased but known to the College have decreased. Students are not having as much opportunity to engage and their preference is face to face • Counselling numbers are going up each week and students are declining sessions online in preference to face to face sessions • There have not been any Prevent cases this year • IT are looking to work more collaboratively with the safeguarding team around monitoring and filtering and approaches and an E Safety Strategy is in development to meet the needs of IT and safeguarding staff • Partnership working – more referrals to adult social care are coming in. In response to this the team are receiving adult safeguarding training and specific tutors are being targeted for CPD around this area • Policies – the Committee received a list of the policies which are constantly being reviewed • The College is keen to have student representation and are in the process of rerunning the student union nominations • The number of bursaries is going up and stand at 367 with a number of students yet to submit relevant documentation • RuTC's commitment to mental health provision continues. As part of the Mental Health Trailblazer RuTC has a Patient and Public engagement specialist who will provide support with a College action plan, and they have welcomed the opportunity to be part of the Wellbeing Group within college and will contribute to the Mental Health and Wellbeing policy 	

	<ul style="list-style-type: none"> On Friday RS is meeting with the Kingston and Richmond Safeguarding Children Partnership (KRSCP) to do an audit of cases that have gone to an exploitation panel. There are seven students being looked at and is looking at whether mental health is a factor <p>IV noted that there has been a 3.6% decrease from November 2019 of students known to the safeguarding team. He asked how these students are going to be identified and noted that there is reassurance that the most vulnerable categories are captured. RS explained that the team are considering how students refer in and whether the College has a safe space for them. The student experience tutorial is being redone and peer referrals have been added in. Links to information and support for domestic abuse is being put on the website and on Moodle and information around knowing who to talk to will be available. IV noted that this is reassuring, and it is about opportunities to disclose in the current environment.</p> <p>VN noted that the other area it is important to look at are what would be classed in audit terms as near misses. It is great to think the numbers are going down but there is a need to do something about it. RS noted that it is good to look at serious case reviews and work back from them. Students want to have face to face referrals, the main area is mental health awareness so the College may not be catching the very low level students but are catching those who are very obviously in need of our support.</p> <p>The Chair thanked RS for the report and the amount of work the team are doing in a moving landscape. RS noted that last week in Ofsted it was good to see how proactive rather than reactive the team are and particularly CO's management of the team and the processes in place.</p>	
9	<p>Report on the student experience from student governors</p> <p>HM reported that the Students Union is currently in the election stage with a deadline for Friday. The SU office was open last week for students to come by and have a chat. No one came to visit him and one student came to see JK. Lots of people displayed an interest so it is hoped that there is interest in the roles. HM felt that the SU is one of the best places to learn about the student experience and it had been hoped that the SU would be up and running by now but because of the limitations of Covid it is a slow process.</p> <p>The Chair asked if this is a challenge across the whole sector. HM noted that he and JK are working with what they have, it was very slow to get going and is now starting to get moving.</p> <p>VN noted was involved in the SU in the 1990s and it was slow then as well. He asked HM to let the Board know if there is anything they can do to help.</p> <p>HM noted that more face to face and running activities and team building is really needed at the College. JJ asked if there is anything the College can do to support with remote sessions for students such as support from IT or James McRae. HM noted that he will speak to JK about it.</p> <p>The Chair thanked HM for his report and thanked him for all he is doing as it is an uphill struggle at times.</p>	HM/ JK/JJ
10	<p>Emergent Curriculum Plan for 2021-22</p> <p>JJ noted that work on the plan will start in January 2021 but the College has been looking at curriculum offer for some time looking at enrolment and progression patterns, skills analysis and local market intelligence. One of the things the College is clear about is it is not a one size fits all and it needs to tailor the curriculum to students and tap into the student voice. Meetings with the Student President and Vice President are key.</p> <p>Areas in the plan include:</p> <ul style="list-style-type: none"> In Business and Service Industries exploring sports academy models. These can be expensive but because of the College's proximity it should be doing more, and enrolments have gone up in Sport In Business and Travel looking at provision in Level 4 and 5 and articulation agreements. This will centre on HEIs such as Roehampton and St Marys for top ups at Level 6 	

	<ul style="list-style-type: none"> • In terms of Covid and employment sectors business and travel, catering and sport have been the hardest hit areas, but at the College in all these areas student numbers have gone up and the College needs to do more to understand the increase • In Creative Industries work on remodelling and endorsements is underway. The College is looking at Level 4 and 5 in Performing Arts and articulation agreements with Roehampton and moving away from Level 1 and 2 because numbers are dwindling • Health and social care is strong. The College is looking at expanding Level 1 vocational skills and combining vocational skills that sit better together • Supported Learning has been overhauled and is moving towards qualifications and embedding for the next year • The Sixth form has a fairly stable offer. It will need to look at expanding due to increasing numbers. Applied courses with 2 A levels with one vocational qualification is being looked at which would give a more unusual and attractive offer for students • STEM is the centre of curriculum developments with lots of new offers in place this year. Next year that will be consolidated, and the STEM centre comes online in September 2022. There will be a lot of offer around sustainability and a further update on this will be available at the next meeting. <p>The Chair noted it sounds like a good plan with a lot of thought.</p>	
11	<p>Adult Delivery Programmes SFW reported on the new programmes delivered this year outside of the curriculum.</p> <p>Pre-employment programme – this is a two-week programme which had 20 students last week, 15 this week, and students waiting to start in the new year. The Job Centre is involved and come into College to get feedback from the learners.</p> <p>Online delivery platform – this is a branded site delivering to adults and is a great platform to work with, with tutors involved in marking and CPD. Students who have not met their guided learning hours can utilise the platform. SFW agreed to send the list of courses out to governors.</p> <p>Traineeships – these are for 19-24-year olds. The College has not delivered Traineeship Programmes however with the Pre-employment Training programmes and the routes into employment should be able to deliver programmes to this cohort of learners. A bid has been submitted for £300k to support disadvantaged learners between February and July 2021 including work experience. The outcome is due on 11 January 2021. Programmes vary between six weeks and six months and focus on functional skills in English and maths, digital upskilling and could be used as a next step from the pre employment programme.</p> <p>Kick Start Scheme – the College has put in an application to become an educational provider for the Kick Start Scheme. The Scheme is a £2 billion fund to create hundreds of thousands of high qualities 6-month work placements for young people aged 16-24, who are claiming Universal Credit. Working alongside DWP and the Richmond Chambers of Commerce, the College is looking to become a Gateway Organisation to support with the coordinating business responses.</p> <p>The Chair noted that what is really good is that it is drawing a number of threads together and upskilling people and playing to the College’s purpose.</p>	SFW
12	<p>Apprenticeships SFW noted that there are 132 apprentices on programme with a further five joining this week. Apprenticeships is not a huge earner for the College, but it is very important for employer engagement and for supporting apprentices.</p> <p>The College is recruiting for three posts at the moment, but it is very slow.</p> <p>The Pre-employment programme has put forward adult apprenticeships.</p> <p>The Chair noted that it is good to see how apprenticeships are moving forward and agreed that it is not the best of times to get employers engage. SFW explained that it is important to give employers lots of different strands. There are some good initiatives out there and it is about making sure the College meets all the needs of employers and support them and that they are aware of the different initiatives available to them.</p>	

13	<p>Employer Engagement Strategy</p> <p>SFW reported that the strategy has been considered in detail at College level. IV asked if employers' feedback would be helpful for the strategy. SFW noted that this is the first version of the strategy and it will continue to be developed alongside Ann Newton from the Chamber of Commerce and other employers. Ann is working closely with the College around the Kick Start Programme.</p> <p>RESOLVED: The Committee approved the Employer Engagement Strategy noting that it will be an evolving strategy in partnership with the College's stakeholders</p>	
14	<p>Merger discussions update</p> <p>IV reported that the first Joint Steering Group meeting took place last night. There has been good progress with the Principals, Chairs and Heads of Governance working together. In advance of the project manager joining, the first Joint Steering Group took place last night which looked at terms of reference, membership and principles of merger. The broad steps are to undertake due diligence in legal and financial terms and if satisfactory to move to the next phase of public consultation with a target date of merger in July 2021. The Board made it clear to the Department that the considerations of undertaking a merger during a pandemic and the reliance of the senior team and their capacity were reliant on substantial collective resource. IV reported that it was a positive meeting and the importance of how the merger benefits our staff and students and the shared ambition and future vision will remain at the forefront with the mechanics of merger behind this. He noted that the process feels positive and it is early days.</p>	
15	<p>Complaints update</p> <p>SFW noted that there have been three complaints since the last meeting, all were around online engagement and delivery and have been resolved.</p>	
16	<p>Enrolment and Application update</p> <p>The Committee noted the report.</p>	
17	<p>Any other business</p> <p>The Chair thanked JJ and colleagues on the great outcome of the Ofsted visit with such positive feedback. JJ noted that it was really good team effort and everyone pulled together. The Chair thanked everyone for their time at the meeting and wished everyone a good break over Christmas.</p>	
18	<p>Meeting dates for 2020-21:</p> <p>9 March 2021; 29 June 2021</p> <p>All 18.00 start</p>	

Meeting closed at 19.55