



**BOARD MEETING**  
**Wednesday 10 June 2020**  
**17:00-20:00 via Teams**

## Minutes

<b>Board</b>	<b>Independent Governors:</b> Ian Valvona (Chair of Corporation); Sue Kingman (VC); Andy Chew (VC); Diane Dimond (interim CEO and Principal); Vincent Neate; John Poole; Rosh Sellahewa; Mike Sutcliffe; Robert Shaw (on sabbatical); Jim Marshall; Alex Gallagher; Helen Litvak <b>Staff Governors:</b> Neal Hook; Cait Orton. <b>Student Governors:</b> Madina Ibrahim; Gabriella Philp
<b>In Attendance</b>	Jason Jones (Deputy CEO & Principal, Curriculum and Quality); Ian Rule (Interim Finance Director); Alison de Lord (VP HR & OD); Sheila Fraser-Whyte (Executive Director, Business Development & Innovation); Elaine McMahon; Chris Dearnley (ESFA) (observer); Sarah Connerty (Governance advisor); Ellie Woods (Board support)
<b>Apologies</b>	John Poole

The first hour of the meeting was a board development session on Ofsted, introduced by Jason Jones and facilitated by Darrell Bate (apologies were received from Rosh Sellahewa, Helen Litvak and John Poole)

Agenda item	Item Description	Action
1	<b>Welcome and apologies</b> Apologies were received from John Poole. The student governors did not attend the meeting. The Chair welcomed Elaine McMahon to her first Board meeting.	
2	<b>Declarations of interest</b> There were no declarations received.	
3	<b>RESOLVED: The minutes of the meeting held of 13 May 2020 were agreed as a true and accurate record.</b> The Chair noted that the minutes accurately reflected the detail and amount of discussion that had taken place and are appropriate for the College's current situation.	
4	<b>Actions and matters arising</b> The action and matters arising were considered and updates made as follows: <b>37 – RuTC Trading services</b> – business case, group accounts and revised MoU coming to 8 July Board <b>60 – Campus marketing group</b> – Helen Litvak following up with Sheila Fraser-Whyte on new date <b>67 – Financial regulations</b> – on the agenda for approval <b>73 – Deed of variation</b> is pending <b>79 - Staff survey to come to CQS in June and Board in July</b> – AdL reported that a wellbeing event will take place in the last week of term and a survey will be included as part of this event and report to the Board in October 2020. <b>79a - AC to speak to AdL and JJ about frameworks to deploy which give quantitative and qualitative assessment of high performing teams</b> - meeting has taken place and was helpful <b>82 – Helen Litvak to share learning experiences from KCL around Covid19 with JJ</b> – underway <b>83 - SFW and Helen Litvak agreed to speak about the communications processes for students</b> – actioned, SFW and HL met on 17 May to share ideas from KCL <b>86 – Jim Marshall has been added as a Director on RuTC Trading Services</b> <b>87 - Governors asked for a diary of events</b> in advance to allow them to diarise College events and JJ agreed to take forward – JJ notes that a schedule will be in place for 2020-21  Jason Jones updated on the following actions at the meeting:	AdL/ SC

	<p><b>78 – For monitoring of the QIP the Chair asked for a reporting framework that the Board can get familiar with from one cycle to the next –</b> JJ reported that this is being presented to CQS next week by Lance Finn, Head of Quality Assurance and Improvement</p> <p><b>80 - The Chair asked JJ to take the five themes from the QIP summary and put down some measurable KPIs to return to at the next Board meeting/77 - The Board to have two or three KPIs to monitor so governors are clear on what needs to be done to drive quality and to intervene if necessary -</b> JJ reported that he has met with MS to review and agree broad KPIs which will be looked at in more detail at CQS next week. The Chair noted that a substantive look at quality and curriculum issues is the first item on the Board for the 8 July and this will include the KPIs</p> <p><b>81 – Chris Dearnley and JJ to discuss ESFA contribution to the QIP as part of the work around the SPA</b> (meeting took place on 5 June). JJ noted that the meeting was very helpful, and some ideas have been taken forward</p> <p><b>88 - The Chair asked whether governors can observe remote provision to triangulate their evaluation of the quality of remote learning –</b> JJ reported that governors are welcome to attend, and the Unions have received positively with no objections. There are options to drop into Teams lessons and teachers are happy to meet with governors. It was noted that this would not be as part of the formal lesson observation process which has been agreed with the Unions to be paused at the current time.</p>	
5	<p><b>Update from the Chair</b></p> <p>The Chair reported that there have been some very challenging times at the College and the impact of the last period on staff and students is difficult to quantify. In the case of education, provision of training and remote education it has been disruptive, and the impact of that disruption may not have fallen uniformly for both staff and students. It is important to understand where the disruption has fallen and where it will fall in the next period to put measures and support in place. The Chair thanked the CLT for their leadership across this last period for all working together to deliver provision and support to students and staff. They have provided a duty of care to staff, students, are working closely with government departments (the ESFA and the FEC), managing a capital project and a decant into a new building, have remained open throughout lock down for vulnerable students and children of key workers and are now managing the wider opening of the College. The Board passed on their thanks to the CLT.</p> <p>The Chair talked about the death of George Floyd. An all staff communication came out from the CLT which acknowledges the death as appalling and the commitment to the continued need to fight discrimination and hate, and the need to address inequality as educators in the College. A commitment to action in the form of an action plan is being developed in collaboration with students and staff. The Chair noted that as a Board it is important to acknowledge the anger that does exist about George Floyd’s death and proposed that a public statement should follow when there is a set of actions to take and implement following the work of the E&amp;D group. He thanked RS for his suggestion on providing a public statement.</p> <p>JM suggested that the Chair includes a holding statement in the draft stakeholder newsletter that is due to be circulated this week and the Chair agreed that it is appropriate, but there is work to do on the actions and commitment of the Board. AG reported that all organisations are looking at this and seeing what they can do, and it is important to consider. Whilst more needs to be done to seek education for ourselves he suggested it is important to promote conversations within the College and agreed to share his thoughts offline. He noted that timing is key and there needs to be a clear next step from the management team to address actions. The Chair reported that the work has already started, and AG agreed to support the work of the Equality and Diversity Group and Marc Dodi who is leading on the action plan. DD noted that the E&amp;D policy is due to come to the Board on the 8 July and alongside this item an update against the action plan and work undertaken so far will be provided. SK asked that students are given the opportunity to lead and be involved in the work and CO reported that the Student Services team are supporting a consultation led by the Student Union that gives a sense check of what students would like to see from the College. SFW noted that one of the issues has been helping staff to have difficult conversations with learners and the SU work over the last five days has been really good moving conversations forward. It was agreed staff needed to be able to reach out to support students effectively.</p>	<p>AG/ AdL</p> <p>SC/DD</p>

<p>6</p>	<p><b>Applications and enrolment</b></p> <p>SFW reported that applications are still coming in at around 100 a week. Telephone interviews are taking place and a virtual open event is planned for the 24 June 2020. Governors are welcome to join curriculum area presentations. The information is live on social media and JJ has provided a video address [after note: <a href="https://www.rutc.ac.uk/our-courses/16-18/open-events.html">https://www.rutc.ac.uk/our-courses/16-18/open-events.html</a>]</p> <p>HL noted the numbers look good and up from last year. Some courses are slightly down, and she questioned if there are any thoughts on getting numbers up in subjects such as Art, Music and Carpentry. SFW explained that art courses generally go up and a virtual exhibition is planned with a lot of other work going on to bring students in. The deadline for offers is ongoing through the year to allow students flexibility. HL reported that Kings College London (KCL) has decided to have an open week this year to give more availability for students coming in. SFW reported that there is the chat function on the website starting Monday where students can ask for information outside of the open event. The Board noted that it would be interesting to see what uptake there is through social media.</p> <p>SFW reported that the College is in the process of planning enrolments and the summer campaign. It is proposing to start enrolment earlier than usual on the 17 August, two days before GCSE results, to help with social distancing and is exploring online enrolment.</p> <p>MS asked about a number of programmes with low numbers and asked if there are plans to close any of them down or what measures are in place to increase numbers. SFW noted that there are no plans to close courses at this stage. A lot of adults walk through at a later stage of enrolment and DD noted that for courses such as Access to medicine there is the flexibility to combine groups for some modules. JJ noted that there can be up to 400 walk ins at the start of the year.</p> <p>The Chair noted that the position looks positive and asked whether there is the right resource in place to remain positive. SFW reported that from the enrolment perspective the curriculum plan is very well developed. Staff have embraced the changes to process, the telephone interviews and the virtual open event and chat rooms and really understand the importance to the College of bringing in students. She noted that learners going from year 1 to year 2 are not part of this data set and a lot of work is taking place on progression. Progression numbers will come to the Board in July.</p> <p>AG asked for further detail outside of the meeting on the dotdigital work to get insight into how the campaigns are performing, the budget and targets and to offer support. SFW welcomed the support.</p> <p>CO questioned how staff are going to be supported given that the majority of teaching staff are term time only. SFW explained that enrolment will start at lunchtime with a skeleton staff in the new building. The plan is to invite a small number of learners in from the 17 August onwards, looking at inviting no more than 50 learners at a time. CO asked if there is a plan for preparing staff for enrolment in a new building with new facilities and equipment. SFW noted that an Enrolment Working Party Group has been set up and invited CO to join the group.</p>	<p>SFW/ AG</p>
<p>7</p>	<p><b>1. Proposed budget 2020/21 and Outline 2021/22 and April 2020 management accounts</b></p> <p>The Chair reported that a very detailed and helpful discussion around the budget had taken place at last night's Finance and Resources Committee (FRC). IR suggested that item 2 was reported first.</p> <p><b>2. April 2020 management accounts</b></p> <p>The Board considered the management accounts. IR reported that there is a solid pattern from January 2020 onwards which has been favourably commented on by the FEC. The latest funding report shows that the College will have to reduce apprenticeship income down by £80-110k. There are other items coming in to mitigate so the net impact will not be large.</p> <p>The Chair reported that an ESFA case conference will take place this Friday to discuss the College's finances.</p> <p><b>1. Proposed budget 2020/21 and Outline 2021/22</b></p>	

	<p>IR explained that the Integrated Financial Model for Colleges (IFMC) has been updated from the March 2020 version and includes the forecast outturn and budget for next year and any impacts on 2021-22. The College has been approaching the budget iteratively since October 2019 which is an advantage for reporting. Overall Financial Health is turning positive, it moves from Inadequate to Requires Improvement next year and then Good for the following year. In the ESFA Financial Health assessment an important KPI is staff costs as a percentage of income which has now reduced to under 67% in the model compared to over 80% previously. ESFA income is up slightly. The approach taken is the main reason for the differences with the College sitting down with department managers to agree a budget with them. Alongside this runs a very detailed curriculum plan. For budgeting purposes, the growth has been pegged to be consistent with 5% growth across all Schools. There is resource contingency available to support further growth if required. There is a slight increase in the Adult Education Budget (AEB). The big difference is the reduction in subcontracting with £200k franchised and the remaining £500k coming in house. Some additional staffing budget has been allocated to support this. There is a reduced apprenticeship income for the year and reduced commercial income in relation to coronavirus. RuTC Trading Services has provided for a large increase in staff and in a normal year the College would press for a bigger income. The figures have been accepted but the catering delivery will be affected by coronavirus and will be reviewed part of the revisions to the budget. The intention is to have a revised budget in October.</p> <p>The increase in pay costs of £450k is a non-cash adjustment for pensions which hadn't been reported correctly previously. The £100k adjustment has been included for additional interim CLT/governance response to the Structure and Prospects Appraisal (SPA). The £50k adjustment relates to the second phase of pay savings due to a miscalculation in the catering department staffing budget. Additional income has been delivered so income spent on pay is still at a decent level. There is a £300k contingency in the budget to resource any rise in student numbers or reductions. The non-pay Marketing budget has been protected and increased a little. The budget assumes Option 1 rather than Option 2 for the estates strategy and if Option 2 is realised there will be a £2.1m cash improvement by the end of the project. JM noted that for those governors who do not sit on the College Redevelopment Project Group (CRPG) this will be explained in more detail under item 12 of the agenda.</p> <p>JM reported that IR and the CLT have put an enormous amount of work in preparing the budget and, given all the uncertainties, the forecast for a surplus for next year shows how much progress has been made. He noted that being comfortable with and understanding the plans and the budget for next year for all governors is important as it will be the basis of the SPA process. The overview of the budget at this meeting has been high level and is the first look for the full Board, with approval coming to the July meeting. If any governors would welcome a deeper dive into the finances and the budget JM offered the opportunity for governors to meet with him and IR. The Chair noted that this was a generous offer and asked SC to circulate via email. He explained that he was fully supportive of the committee system but that it was important for all governors to develop an understanding of the Board's business.</p> <p>The Chair asked CD if he would like to add any comments. CD noted that the ESFA finance team are in close contact with IR on a regular basis.</p>	SC
8	<p><b>College re-opening plans</b></p> <p>The Board considered the report from CLT, details of priority cohorts to return from the 15 June 2020, the phased re-opening timetable, social distancing floor plans and risk assessment. DD reported that CLT have been working since early May on the plans and meeting several times a week to progress. The conversations are still live and ongoing particularly with UCU. She passed on her thanks to the governor working group for receiving information and providing feedback which has been appreciated by the CLT. The work has been a CLT team effort because it cuts across whole College activity. The plans have been drawn up alongside government guidance. JJ and the Heads of School have worked up the detail of the curriculum plans, the number of students, frequency of engagement, what will be covered and how it will be staffed. Initial plans were to bring back all A level first year students however there have been robust discussions with UCU and there was real concern that it wasn't necessary if their remote learning experience is working well. The team went away and reviewed this looking at the cohort, engagement in</p>	

remote learning and vulnerability of students and this number has been reduced from 154 to 47 A Level students. The invitation is still there for other students to seek support if they want to. JJ reported that this year the College moved to a fully linear A level programme so there are no external exams at the end of year one. Students on two-year vocational qualifications have already banked their first year and will top up in year 2 so these have been taken out of the priority cohort. GCSE pathway students will be supported to progress onto Level 3 programmes. The remaining students invited in are those who require a licence to practice, need adapted assessment or need to complete practical or online assessments to progress. Early Years students with student portfolio samples have been selected from six students this week and portfolios sent off. 11 Supported Learning students will be provided with support for their transition process away from the College.

VN asked about the criteria for determining “necessary” for students coming in when the only necessity is educational outcome. DD explained that there had been many discussions around selecting cohorts. With the College having around 900-1000 students on year 12 study programmes and the government guidance restricted to no more than 25% of the cohort at any time onsite it has been very difficult. The vast majority of students have already banked their coursework and been assessed for this year and are not being disadvantaged in terms of this year’s qualifications because of the lockdown. The question is around whether students are going to make the progress expected because of lockdown. There are plans for the start-up of next academic year for a Flying Start programme which provides a diagnostic assessment for students who are joining from school or progressing which will look at where they are, what gaps there are and what might have slipped because of lockdown. There will then be a programme to take this forward in 2020-21. This will be a necessary intervention for the early part of the autumn term. The balance at the moment is safety and the right levels of intervention in a limited partial re opening.

VN noted that the concern is for the students. The College is going to be doing some fantastic analysis and catch up work which will get students back on track to an extent but as an educational establishment there is a responsibility to do something about it and push back against it as well as fitting in within the rules laid down. DD reported that she has spoken with the ESFA about the plans to re-open and many colleges are only providing intervention for practical competency-based assessments whereas the College is going well beyond that.

Negotiations are ongoing with the unions and there is no collective agreement yet for staff coming back into the College.

The Chair noted that DfE advice is that governing bodies will need to demonstrate that they have acted appropriately and have taken due account of health and safety matters when agreeing college re-opening plans. The Board agreed that the plans presented by the CLT were very thorough and consistent with the guidance and considered health and safety, included a risk assessment and had considered the cohort of students requiring face to face support in detail.

The Chair noted that a recommendation from the DfE was *to consider establishing a coronavirus governance and leadership group which meets regularly to monitor the Board approved plan and consider any required adjustments and/or circumstances that may have arisen that require an immediate policy response. The group’s membership, role and relationship to the full Board should be agreed by the Board, along with regular reporting protocols.* It was agreed that this group has been established and approved at the last Board meeting on the 13 May 2020 and governors confirmed they were content to continue in the role. The Chair asked about whether a more formal arrangement is required [after note: the working group will continue to support the CLT and receive regular updates which will be reported to the CQS and Board as appropriate. There is no need to formalise the group with terms of reference or meeting dates with the majority of contact being via email].

The Chair asked for the ESFA’s view on how the Board and College are approaching the decisions around partial re-opening. CD noted that it is a balance between the government guidance and

	<p>each colleges' view on how it applies to their circumstances and cohort. It is about ensuring the educational provision for those most at risk of entering NEET, supporting vulnerable students and children of keyworkers and allowing students to finish off their qualifications. The baseline is around what the college's capacity is and whether it is safe to implement. All colleges are considering the government guidance and considering the re-opening plans at governor level. Some colleges have capacity to be more inclusive than others and this is recognised. The decisions will be based on considered analysis and where best to focus efforts with consideration with the unions.</p> <p>DD reported that the Health and Safety policy has been reviewed as part of the risk assessment and FRC have considered the addendum which is in direct response to covid. A very detailed risk assessment has been undertaken led by Mark Brough and Alison de Lord. The CLT feel it is comprehensive and it has been shared with the unions and feedback received. It is underpinned by a raft of other assessments at department level. CLT recognise that the plans will be kept live so that when colleagues and students arrive they can be modified based on experiences. The College is still in an ongoing dialogue with UCU. AdL reported that the main issue is around how the College is choosing the staff coming in. The College is reporting that it is adhering to government guidelines. The unions have requested that the College does not ask any BAME staff to come in. Advice from AoC is that on matters of health and safety colleges should stick to government guidance to avoid individual colleges introducing additional guidance. The College will, as far as possible, look at alternative working arrangements and remote delivery for staff who have concerns or are shielding and the College is working closely with the unions to prepare a paper on procedures and the processes for asking staff to come in.</p> <p>The Board asked how the College will prepare and inform students who are being invited into College. DD reported that communications to students and staff have been running since just before half term and the date of 15 June has been provided subject to a decision by the Board and negotiations with the unions. Final plans will go out to individual students and staff members as soon as union discussions are concluded. There will be a minority of 40 staff from a cohort of more than 200 coming into College. The Board asked for updates following re-opening and it was agreed to verbally report at the Curriculum, Quality and Standards Committee (CQS) on the 16 June and the Board thereafter.</p> <p><b>RESOLVED: The Board agreed the proposals for partial College re-opening effective from 15 June 2020 and noted the continuing work with the unions towards a collective agreement with UCU.</b></p> <p><b>RESOLVED: The Board agreed that the governor working group (Helen Litvak, Jim Marshall, Vincent Neate) will continue to work with the CLT monitoring the re-opening plans.</b></p> <p>The Chair thanked DD and the team for all the work that has gone into the plans. The assumption is that the amount of work that is being done by the College should make the plans for September easier. DD reported that preparations are underway for the start of the next academic year under similar conditions and would be reported to the Board in July.</p>	<p>SC/CLT</p> <p>SC/CLT</p>
9	<p><b>Structure and Prospects Appraisal (SPA)</b></p> <p>The Board noted the update report on the un-pausing of the SPA and the revised timetable. The Chair reported that the timeline has been reviewed with the FEC and the ESFA. It includes making provision for site visits on the 14, 15 and 21 July 2020. The expressions of interest deadline is the 15 June 2020 and the next Steering Group is the 26 June which includes the confirmation of a shortlist of potential partners to work up a full proposal. A decision by the Board on standalone/merger will take place in November. The target date for a merger implementation would be between June and August 2021.</p> <p>VN asked for all governors to have access to Buzzacotts due diligence report. [after note: the report has been circulated].</p>	<p>SC</p>
10	<p><b>Search, Remuneration and Performance Committee</b></p> <p>The Board noted the report from the meeting of 1 June 2020 and SK reported on a number of the items. The Committee agreed a Governance Position Paper that outlines the way that the Board works and its governance arrangements. The paper will be put onto the Board area of the College website and will be a useful document to share with external agencies and as part of the SPA</p>	

	<p>process. SK reported that governor involvement in the College is important to build up governors' insight into the College and to meet with students and staff. JJ is putting together a schedule of events for 2020-21 and SK encouraged governors to attend as many events as they can. Succession planning is a standing item on the Committees agenda and shortlisting has recently taken place for an independent governor with FE and safeguarding experience. There were a number of strong candidates and a shortlist of four is going through to final interviews on the 26 June 2020. Two nominations were received for student governor roles and SC met with Japneet Kaur and Hamish Murray this week who are committed to joining the Board. They have also secured the roles of President and Vice President of the Student Union. Induction meetings will take place over the next few weeks with Japneet and Hamish joining the Board for their first meeting on the 8 July 2020. It was agreed it was important for the Board to embrace and support the student governors and it was suggested that Will Whitmore (previous student governor) could support this process.</p> <p>The Board considered and made the following approvals:</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. <b>The Board considered and approved revisions to the Instruments and Articles of Government.</b> SK explained that the I&amp;As would be reviewed every two years. A number of changes were made in line with the Eversheds annotated version of the I&amp;As.</li> <li>3. <b>The Board considered and approved revisions to the Standing Orders</b></li> <li>4. <b>The Board considered and approved the Special Committee Terms of Reference</b></li> <li>4. <b>The Board considered and approved the appointment of Andy Chew for a second term of office of four years from 01 September 2020</b></li> <li>5. <b>The Board considered and approved the appointment Rosh Sellaheewa for a second term of office of four years from 01 September 2020 noting that Rosh will step down at a suitable time</b></li> <li>6. <b>The Board considered and approved a co-opted renewal for Paul Leonard to the CRPG Committee for a period of one year from 10 June 2020</b></li> <li>7. <b>The Board considered and approved the appointment of Will Whitmore as a co-opted governor to the CQS Committee for a term of office of two years from 10 June 2020.</b> The staff governors noted how pleased they were at this appointment and the Chair of CQS agreed and looked forward to Will joining the CQS Committee.</li> </ol>	SC
11	<p><b>Finance and Resources Committee</b></p> <p>JM provided a verbal report from meeting of 9 June. He noted that the Committee had met last night and covered a lot of business. Most of the meeting was dedicated to a discussion on the progress of the financial position and the budget for next year. There were also a large number of policy reviews for finance and HR which will come to the Board this evening and on the 8 July. An IT road map and strategy document was presented which looked at gaps and opportunities, areas for focus and things that have gone well and not so well in terms of IT. This is a work in progress and agreed as a standing item for the Committee. Further work on what the College needs to do in terms of distance learning, additional technology and different learning tools was discussed and it was agreed that the Committee would work jointly with the CQS Committee on taking forward this work. The Board considered the recommendations from the Committee as follows:</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. <b>The Board approved the proposed subcontracting arrangements for 2020-21 and the Supply Chain Fees and Charges Policy</b></li> <li>2. <b>The Board approved the revised Financial Regulations</b></li> <li>3. <b>The Board approved the Fees Policy subject to inclusion of signposting to bursary support for students</b></li> <li>4. <b>The Board approved the Student Support Funds statement to read - The College does not have a policy but will issue the following statement - We administer bursary and similar hardship schemes on behalf of government agencies and adopt the applicable guidance in doing so. The College does not designate other funding from general reserves for this purpose</b></li> </ol>	IR

	<p><b>5. The Board approved the Treasury Management Policy</b></p> <p><b>6. The Board approved the Business Continuity, Disaster Recovery and Emergency Plan</b></p> <p><b>7. The Board approved the Health and Safety Policy and addendum</b></p>	
<p><b>12</b></p>	<p><b>College Redevelopment Project Group (CRPG)</b></p> <p>The Board noted the report from the meeting of 2 June 2020.</p> <p>AC reported that the Committee had considered a Phase 1 update and Phase 2 progress report, an update on Clarion and vacant possession, approved the instruction of KLM building demolition, approved the tender for the 4<sup>th</sup> floor fit out, reviewed the Covid-19 risk register and considered a paper from Fusion on option analysis following the withdrawal of Haymarket from the tech hub site at its last meeting.</p> <p>AC noted that at the last Board meeting the Committee had reported on the five options from Fusion which the Committee had requested further modelling on three options (Option 1 – Remarket the site, Option 2 – Retain the existing Sports Hall, Option 4 – Repurpose the design of the new Sports Hall building to accommodate STEM, together with a smaller STEM centre). The Committee reviewed and discussed the shortlist of options in great detail and the unanimous view was for Option 2. From the GLA’s perspective this was the most simplistic, expedient and straight forward option, from the School’s perspective it allows them to build their own destiny and for the College it is the most pragmatic and workable solution and would deliver significant cost savings. It was also agreed to continue with Option 1 in the background as a support to planning applications recognising that this would be time limited.</p> <p>The Board considered the recommendation and asked what the College would be giving up by not continuing with the current proposals. IR reported that the sports hall project had been developed as part of the wider Campus development programme with a view to the new School and College working together in partnership. DD noted that it is not documented why there was a compelling reason for building a £2.1m new sports hall, although the location close to Quinns and Twickenham would lend itself to the scheme. There are sports academy models around where FE colleges go into partnership with football and rugby clubs to attract a wider cohort of FE students and provide a pipeline of potential sports players to clubs.</p> <p>The Board questioned why the Committee is recommending option 1 to continue to progress. DD reported that this it is helpful for planning if the Council see this as an issue of phasing and still hope that the College may come back and seek to build a sports centre at a later date after re marketing the tech hub site. Due to the sudden withdrawal from Haymarket the College has had to act pragmatically in terms of costs and limitations on the timescales.</p> <p><b>RESOLVED: The Board approved option 2- retain the existing sports hall, whilst continuing with option 1- remarket the site in the background to the Board, recognising the time limitation of October 2020.</b></p> <p>Following the CRPG meeting the College received correspondence from the Council requesting written confirmation to allow them to proceed with the sports hall. Fusion provided an overview of the request and areas for the Board to consider before proceeding with written confirmation. Details are as follows:</p> <p><b>Tech Hub options and the Council’s position</b></p> <p>The Board received an update note from Fusion explaining that the Council have requested a note from the College to confirm that it is able to pursue its sports hall on Council land in isolation to the College. The Council need to complete their sports hall by September 2021. This can only be achieved if they are able to work up their own strategy with immediate effect. The Council cannot wait for the college to remarket the Tech Hub site. The Council will wish to withdraw the current tender process for sport because they will complete a separate procurement process, using the Council’s own contractor framework.</p> <p><b>Impact on the College</b></p> <p>If come the autumn, option 2 is the preferred route then there is no particular impact on the</p>	

	<p>College in relation to capital costs. If after the re-marketing process the site looks attractive to potential purchasers, the value would need to exceed the £1.3 million that was to be provided by Haymarket. This is because the College would not benefit from the economies of scale that the joint sports development provides.</p> <p>[confidential note]</p> <p><b>RESOLVED: The Board considered and recognised the need of the School to aim to complete their sports hall by September 2021. The Board confirmed that the Council are able to (in principle, subject to detailed servicing and CDM discussions) access the College land and construct the sports hall for the School.</b></p> <p>The Chair asked for an update on the Deed of Variation (outstanding action from the action list) and SFW reported that the matter is in progress and the draft deed document has been sent to the GLA on the 11 June 2020.</p>	
<b>13</b>	<p><b>Meetings 2019-20</b> – The Chair reported that on the 08 July at 14:00 an onsite meeting is proposed with a tour of the new build. Only four governors will be able to be present in the Board room due to social distancing measuring. IR is working towards a solution for IT to allow the meeting to take place with a mixture of onsite and Teams.</p> <p><b>Meetings 2020-21:</b> The Board noted the Board schedule for 2020-21</p>	
<b>14</b>	<p><b>Any other business</b></p> <p>There were no items of business.</p> <p>Staff and students departed for the confidential C agenda items. [20:00]</p>	
<b>15</b>	<p><b>Search, Remuneration and Performance Committee</b></p> <p>The Board noted the report from the meeting of 1 June 2020.</p> <p><b>RESOLVED: The Board approved the early completion of the probation period for SFW due to strong performance.</b></p> <p><b>RESOLVED: The Board approved the extension of IR’s contract as interim Finance Director until the end of December 2020, noting a slight increase in fee rate.</b></p>	

Meeting closed: 20:10